

APPLICATION
for an
Idaho Community Development Block

By

**The City of
Murtaugh**

November 21, 2008

Dee Hunsaker, Mayor

CITY OF MURTAUGH
Murtaugh, Idaho 83344

Working to improve the quality of life in our community.

November 21, 2008

Jim Ellick, Director
Idaho Department of Commerce
P.O. Box 83720
Boise, ID 83720-0093

RE: CITY OF MURTAUGH APPLICATION FOR ICDBG ASSISTANCE

Dear Mr. Ellick:

The City of Murtaugh respectfully submits this application for an Idaho Community Development Block Grant for our Wastewater System Project.

Our community is faced with documented critical need and compliance issues related to our wastewater system. We are under a Consent Order from the Idaho Department of Environmental Quality, thus are being mandated to complete this project. DEQ has documented opinion of critical need and support for this project.

The residents of this community have passed, overwhelmingly, a bond election in the amount of 510,000 dollars, even though they knew that doing so would mean a huge water rate increase for them. That is an amazing show of support and understanding of the need for this project. Our residents are 63% low to moderate income so these projects are going to be a serious strain on this community.

Our community's residents can not afford this project without grant assistance. This project must be constructed or we will not be in compliance with State regulations, and would be unable to provide a wastewater system that meets State requirements.

We need to complete this project as soon as possible, and in order to do so we seriously need your help. Your consideration of our application for ICDBG assistance is sincerely appreciated.

Sincerely,

Dee Hunsaker, Mayor

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ICDBG Application Information Form

Applicant: City of Murtaugh Chief Elected Official: Dee Hunsaker, Mayor

Address: P.O. Box 157; Murtaugh, ID 83344 Phone: 208-432-6693

Application Prepared by: Susan Riddle, P.C.E.D. Phone: 208-736-7056

Address: 728 Cypress Way; Twin Falls, ID 83301

Engineer: J-U-B Engineers, Inc. Phone: 208-733-2414

Address: 115 Northstar Avenue, Twin Falls ID 83301

National Objective

- ☒ **LMI Area** ☐ LMI Clientele
☐ LMI Jobs ☐ Slum & Blight
☐ Imminent Threat

Project Type

- ☒ **Public Facility/Housing** ☐ Community Center
☐ Economic Development ☐ Senior Center
☐ Imminent Threat ☐ Other

Project Population to Benefit (Persons):

Total # to Benefit: 225
 % LMI to Benefit: 63 %

Total # LMI to Benefit: 141
 % Minority Population: 9.4 %

Project Description: This project includes the installation of two lagoon aerators, extension of 3-phase power to the treatment plant site, construction of a third RI Basin, construction of a duplex submersible pump station and 3 inch pressure main to deliver effluent from the lagoons to the new RI basin, installation of an ultrasonic level sensor and recorder on the inlet flume, installation of a manual coarse bar rack, miscellaneous site piping and site fencing.

SOURCE	AMOUNT	DATE APPLICATION SUBMITTED	RESERVED/ CONDITIONAL AWARD	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMENTS IN APPENDIX ***
ICDBG	235,300				
Local Cash	6,000			Committed	N/A
RD Grant	143,400		PENDING	PENDING	EXHIBIT A
RD Loan*	424,250		PENDING	PENDING	EXHIBIT A
TOTAL PROJECT FINANCING	808,950				

* Identify Loan Source: USDA RD

--Date Bond or Necessary & Ordinary Passed: November 4, 2008 -- **EXHIBIT A**

--The application for USDA RD grant and loan funds is in process at this time. USDA RD has documented that they intend to approve funding for this project by February or March of 2009. See **EXHIBIT A** for documentation of that

--City Cash is Committed with the signing of this application.

Economic Advisory Council

NEED: The City of Murtaugh is under a **CONSENT ORDER**, mandating the City come into compliance with rules set by the Idaho Department of Environmental Quality.

- The Consent Order states the City's wastewater system does not meet their Reuse Permit limits for nitrogen and total suspended solids (TSS). It specifies construction of wastewater facility improvements as proposed in this project, is to be completed by April 15, 2010. The City has requested an extension that would allow them to meet the proposed schedule. Further, the project engineer states that the lagoons exceed recommended organic surface loading rates, which can result in reduced treatment and obnoxious odors. There are operational flexibility and redundancy concerns due to the fact that there are only two RI basins. This may lead to reduced treatment performance. With no continuous flow monitoring device, the City is unable to collect critical and accurate flow data necessary for proper operation and maintenance of the system.

PROJECT ADDRESSES NEED: This project will bring the City's wastewater system into compliance with the consent order, while resolving all system deficiencies and needs.

TOTAL COST: The total cost of this project is \$808,950.00 as documented by detailed cost estimates prepared by the project engineers.

LOCAL ABILITY TO FINANCE: The City is committing \$4,500.00 in local cash for grant writing and audit expenses while also committing to an RD loan in the amount of \$424,250.00. Murtaugh residents have passed a bond election, with voters knowing the rates would be increased approximately \$35.00 over what they pay now. The rate increase will enable the City to repay the RD loan. Without grant and low interest loan assistance, the residents of Murtaugh simply can not afford this mandated project. Obviously this project has to proceed, but the residents of Murtaugh need your assistance to help make it affordable. The community is documented at being 63% Low to Moderate Income, so obviously a project of this size is a hardship without grant assistance.

LOCAL EFFORT AND COMMITMENT: The Mayor and City Council members went door to door to every household within City limits and project area to visit personally with all residents. They explained the consent order and why the project must be completed. They further explained details of the bond election and how it would help with funding options. Public meetings were also held. Residents were told passing the bond election meant user fees would be increased to a minimum of \$47.83. Toward the end of this process it was determined that rates would be set at \$48.94. Still, residents understood the need for this project and showed their support by passing bond election. The bond passed with 95.5% voter approval!

LOCAL AND REGIONAL ECONOMIC IMPACT: While under this Consent Order, the City can not recruit any new business or industry. That hurts the local economy, which in turn harms the regional economy. This project would eliminate that problem, thus providing a tremendous beneficial local and regional economic impact.

WHO WILL BENEFIT FROM THE PROJECT: 225 persons live in the project area, 63% of whom are low to moderate income, and all will benefit directly from this project. The primary benefit is a safe and compliant wastewater system. The project also has regional benefits based on the renewed ability to recruit and retain business and industry with a wastewater system that meets compliance standards.

Threshold Factors

A. ELIGIBLE APPLICANT:

☒ The Applicant is a City. ☐ The Applicant is a County.

B. ELIGIBLE ACTIVITIES:

This project involves the improvement of public facilities, specifically the City's wastewater system. Also included are design and construction engineering, and administrative costs. All of these are eligible activities as noted in Chapter 2 of the ICDBG application handbook.

C. NATIONAL OBJECTIVE:

LMI-Area Benefit:

Total number of households* in Project Benefit Area: 75

*This includes all households connected to the system. Some of these households are outside of the City limits, and that area was surveyed separately under the guidance of Idaho Department of Commerce staff.

LMI Percentage – 63% Determined By:

☒ Survey AND ☒ Census

The project area includes all households within City limits (49 households based on census data), as well as all 26 households outside of City limits which are served by the City's wastewater system.

Census data was used to determine LMI numbers within the City Limits. The 26 households were surveyed at a 100% return rate. The return rate was successful because the City followed up with phone calls until all 26 households returned their surveys.

The survey area map in **EXHIBIT B** shows the details of the survey area as compared to City limits.

Survey Methodology, Survey Tabulation, Sample Survey, Survey Cover Letter and Survey Area Map are found in **EXHIBIT B**. Also included in that exhibit is the approval of the survey instrument and methodology by Pat Madarieta, IDC. This approval was obtained prior to mailing surveys out.

D. CITIZEN PARTICIPATION

PUBLIC PARTICIPATION / CITIZEN PARTICIPATION PLAN: The City of Murtaugh has adopted and committed to compliance with a Citizen Participation Plan: **EXHIBIT C**. The City conducted an extensive public participation process in preparation for the bond

election. City Council members divided up the households within the City limits as well as those in the project area outside of the City limits. They then personally visited each and every household to explain the project, why it was needed, the fact that it is being mandated under consent order, and that there would be a bond election. They further explained that if the bond election passed it would open the door to more grant funds and help the residents keep their user rates down. Public meetings were also held at 4:00 PM and 6:00 PM on October 28th to answer any remaining questions. A copy of the information provided to residents is included along with the Citizen Participation Plan in **EXHIBIT C**. Residents were reminded that these numbers were only estimates at this point, thus subject to some amount of change once the budget was finalized.

PUBLIC HEARING: The public hearing regarding the ICDBG application was held on November 5, 2008. An advertisement for the hearing was published in the Times News on October 27, 2008. Documentation of the public hearing process, including meeting notice, affidavit of publication, minutes, and sign-in sheet is attached **EXHIBIT D**.

At the Public Hearing, the City Council adopted a resolution authorizing the Mayor to sign and submit all appropriate ICDBG application materials **EXHIBIT E**.

Date of Public Hearing Notice: 10/27/08 **Date of Public Hearing:** 11/5/08

E. STATEWIDE GOALS AND STRATEGIES

GOAL: PRESERVE AND ENHANCE SUITABLE LIVING ENVIRONMENTS

STRATEGIES:

- Improve safety and livability of communities by improving the City's wastewater system and bringing it into compliance with regulations as mandated by Consent Order.
- Improve affordability and sustainability of quality facilities and services: ICDBG funding will greatly assist the City in making these mandated wastewater system improvements more affordable to the residents of this community.

GOAL: EXPANDING ECONOMIC OPPORTUNITIES

STRATEGIES:

- Improvements to the City's wastewater system will allow the City to recruit and retain business and industry, as well as allow new homes to be built. If this project is not completed, DEQ has informed the City they will not allow any new residential or business/industry connections to the system.

F. ADMINISTRATIVE CAPACITY

1. Applicant's capacity to fiscally manage project: The City of Murtaugh has never had any findings from previous project monitoring, and will be using the same grant administrator as they used on their last successfully completed ICDBG

project. The City Clerk has held this position for well over a year and has been handling all City administrative business with no problem. She works closely with the City auditor as needed, and with the City's grant administrator. The City Council works very effectively as a team and there have been no recall elections.

2. The City has contracted with Susan Riddle, P.C.E.D., a certified grant administrator and certified Professional Community and Economic Developer for this project. **EXHIBIT F** contains administrative services procurement documentation and the executed contract. Approval from IDC was obtained in advance for the procurement format as well as the contract. Documentation of that approval is also included in this exhibit.

G. FAIR HOUSING

The City adopted a Fair Housing Resolution on October 25th, 1991. The resolution will be published prior to submittal of an addendum.

Program Income

There will be no program income generated by this project.

General Project Description

A. COMMUNITY DESCRIPTION:

The City of Murtaugh is located in Twin Falls County, approximately 19 miles southeast of the City of Twin Falls. Maps in **EXHIBIT G** include one which shows the City's location within the south-central region of the State of Idaho.

Attached as **EXHIBIT H** is the County Profile, taken from the website www.lmi.idaho.gov.

B. COMMUNITY NEEDS ASSESSMENT:

The City wastewater system is considered to be in "poor" condition due to the fact that it is under a consent order from the Idaho Department of Environmental Quality. A copy of the consent order is attached – **EXHIBIT I**

This is the only infrastructure system in the City that is considered to be in poor condition. Obviously it is the top priority.

This table was completed with input from the project engineer, and was based on his knowledge of the City's infrastructure.

Facilities & Infrastructure	Poor	Fair	Good	Previously ICDBG Funded last 10 years
Water			X	2004
Sewer	X			
Electrical			X	
Fire			X	
Hospitals N/A				
Work Force Housing			X	
Roads		X		
Railroads		X		
Airport N/A				
Broadband N/A				
Senior Center N/A				
Community Center		X		
Community Recreation Facilities		X		
Other				

For detailed documentation of the condition of the wastewater system, and the need for these proposed improvements, please refer to:

- Consent Order / Compliance Agreement - **EXHIBIT I**
- Facility Study Summary - **EXHIBIT N**
- Letter from DEQ - **EXHIBIT N**
- Letter from USDA RD - **EXHIBIT A**
- Engineer's Project Description - **EXHIBIT J**

Roads will be assessed as part of a regional transportation study that is currently underway. This study is being conducted by J-U-B Engineers.

Employment opportunities in Murtaugh are typical of other small rural communities, in that they are limited. The grocery store in town closed this year. If this project is not completed, no new business or industry needing a new sewer connection would be allowed to connect to the City wastewater system. That would extremely limit any potential for new jobs in the community.

Housing at this time is adequate, but as with employment opportunities if this project is not completed no more connections to the system will be allowed. This would be a severe and negative impact on housing in the community.

There is not an actual community center, however City Hall is in a large old church building, and residents can make use of the large room there for events.

C. PROJECT DESCRIPTION:

Basically, the project will involve nine components as shown in the Engineer's detailed project description in **EXHIBIT J**. The project maps / preliminary project drawings in **EXHIBIT G** show the location of these improvements.

Project components are listed below. For detailed explanation of each component, please refer to the Engineer's project description in **EXHIBIT J**.

- 1) Installation of two 5-horsepower mechanical surface aerators
- 2) Extension of 3-phase power approximately ½ mile to lagoon and RI basin site
- 3) Obtain waiver from DEQ for total-nitrogen and TSS permit limits
- 4) Construction of a third 1-acre RI basin
- 5) Construction of a duplex submersible pump station and 3" pressure main to deliver effluent from lagoons to three new RI basins
- 6) Installation of an ultrasonic level sensor and recorder on inlet flume
- 7) Installation of a manual coarse bar rack near inlet flume
- 8) Construction of miscellaneous site piping between lagoons and RI basins
- 9) Installation of site fencing around treatment lagoons and RI basins

- ICDBG funding will be used for administrative services, engineering, and Idaho Power costs. Other than Idaho Power, which is exempt from Davis Bacon, no construction will be paid for with ICDBG dollars.
- Local cash will be used planning/grant writing costs, and audit expenses.
- USDA RD grant and loan funds will be used for construction, interim financing interest and administrative expenses.
- Budget details: Budget Narrative and Budget Form **PAGE 13**
- Engineer's detailed project description: **EXHIBIT J**
- Project maps: **EXHIBIT G**

D. PROJECT LAND & PERMITS:

1. Has any land been purchased for this project? ☐ Yes ☒ No
List date of purchase: _____
What funds were used to make this purchase? _____
2. Have any buildings been purchased for this project? ☐ Yes ☒ No
List date of purchase: _____
What funds were used to make this purchase? _____
3. Have any easements been purchased for this project?
☐ Yes ☒ No
List date of purchase: _____
What funds were used to make this purchase? _____
4. Are any rights-of-way permits required for this project? ☐ Yes ☒ No
Permit submission date: _____
Permit approval date: _____
5. Will any land be needed for this project? ☐ Yes ☒ No
Status of the purchase: _____
Estimated date of final purchase: _____
What funds were used to make this purchase? _____
6. Will any buildings be needed for this project? ☐ Yes ☒ No
Status of the purchase: _____
Estimated date of final purchase: _____
What funds were used to make this purchase? _____
7. Will any easements be needed for this project? ☐ Yes ☒ No
Status of the purchase: _____
Estimated date of final purchase: _____
What funds were used to make this purchase? _____
8. Is anyone living on the land or in structures at the proposed site? ☐ Yes ☒ No
9. Is any business being conducted on land or in structures at the proposed site?
☐ Yes ☒ No

10. Are there any businesses, individuals or farms being displaced as a result of this project? ☐ Yes ☒ No

11. Are there permits that will be needed for the project, i.e., well, water rights, land application, demolition permits, zoning permit, air quality permit, etc.? ☐ Yes ☒ No

Status of the permits (including plan for securing permits & est. of issue completion date):

According to the project engineer's project description, **EXHIBIT J**, no new permits should be required for this project. The improvements will be considered a major modification to the treatment plant. As such, the City will be required to submit an application to IDEQ to modify their existing Reuse Permit (formerly known as land application permit). The modification application would be submitted to IDEQ just prior to substantial completion of the construction project.

12. Describe the ownership or lease arrangements for the property involved in the project:

The City owns all property upon which project construction will take place.

Budget Narrative

This project is being funded by a combination of ICDBG, USDA RD grant and loan funds, and local cash.

The City held a bond election for the amount of \$510,000 on November 4, 2008, and it passed with **95.5% voter approval**. The City is in the process of securing USDA RD loan funds up to that amount, along with the USDA RD grant. That will cover the \$567,650 under the USDA RD budget as shown. A letter from Robert Lanford with USDA RD is included in **EXHIBIT A** which documents their ability and intent to provide funding.

The City has committed local cash match in the amount of \$6,000.00. No additional documentation of their match commitment is attached, as the grant writing will be paid for up front as soon as this application is submitted, and the cash for the final audit will be spent, as always, after project closeout. The signing of this application proves commitment.

Idaho Community Development Block Grant Budget Form

Applicant or Grantee: **City of Murtaugh**

Project Name: **Wastewater System Project**

LINE ITEMS	ICDBG Cash	CITY Cash	USDA RD Loan	USDA RD Grant	TOTAL
Planning & Grant Writing		4,500			4,500
Construction	80,000		402,250	132,400	614,650
Project Administration	23,000		22,000		45,000
Engineering	125,800				125,800
Legal / Audit / Publications	6,500	1,500			8,000
Interim Financing Interest				11,000	11,000
TOTAL BUDGET:	235,300	6,000	424,250	143,400	808,950

ICDBG Construction costs are for materials and/or Idaho Power only. No labor will be involved with those costs, thus Davis Bacon rates do not apply.

Cost estimates, stamped and signed by the City Engineer are attached in **EXHIBIT L**.

Detailed Cost Analysis

1. Have preliminary plans and specs been submitted to regulatory agencies for review? ☐ Yes ☒ No

If yes, list date submitted: _____

If no, list expected date to be submitted: N/A

Note: The Facility Study has been submitted and commented on by IDEQ. Project will go directly to final design.

2. Has final design (for bidding) begun? ☐ Yes ☒ No

If yes, % complete: _____%

If no, what is expected start date: May 2009

3. Will project include bid alternatives to meet project budget if necessary?

☒ Yes ☐ No

4. Are Davis Bacon wage rates applicable to the project?

☐ Yes ☒ No

If yes, are they included in the project costs?

☐ Yes ☐ No

5. Have known environmental measures been included in project costs? (ex: dust mitigation, archaeological survey, storm water drainage, wetland mitigation etc.)

☒ Yes ☐ No

6. What percent of contingency has been included in project budget? 20 %

7. List the last date the owner and design professional discussed project design and details. Date: 11/5/08

8. Design Professional Cost Estimate may be found in EXHIBIT L.

Cost analysis completed by:


Mark Holtzen, Project Engineer

11-21-08
Date

Project Schedule

Project Activity	Date (to be) Completed	Documentation in Appendix
Grant Administrator Procured	April 2007	Exhibit F
Engineer/Architect Procured	September 2006	Exhibit M
Other Funding Secured (Bond Election)	November 2008	Exhibit A
Other Funding Secured (RD Grant/Loan)	Prelim Commitment November 2008	Exhibit A
Permits Identified & Secured	Identified Nov. 2008	Exhibit J
Environmental Review Complete	May 2009	
Complete Section 504 Requirements	August 2009	
Complete Fair Housing Requirements	August 2009	
Bids Advertised	October 2009	
Start Construction	December 2009	
Second Public Hearing	April 2010	
Certificate of Substantial Completion	June 2010	
Closeout	July 2010	

*Note: Construction of RI basin can not be completed in frozen ground. Installing aeration equipment in frost conditions could be hazardous. Therefore a winter shutdown is anticipated. (see engineer's project description - **Exhibit J**)*

Name of Professional & Agency Contacts	Firm/Agency	Telephone	Topic
Pat Madarieta	IDC	208-334-2470	Advice & Guidance!
Robert Lanford	USDA RD	208-733-5380	Budget, funding, admin contract
Mike Moore	Bond Counsel	208-331-1800	Bond / Legal
Bill Hollifield	City Attorney	208-734-5610	Legal
Mark Holtzen, P.E.	Project Engineer	208-733-2414	Design and Planning
Susan Riddle, P.C.E.D.	Susan Riddle, P.C.E.D.	208-736-7056	Planning/Grant Writing/ Admin
Greg Misbach, P.E.	DEQ	208-736-2190	Facility Plan Approval, Need
Kevin McClain	Public Works	208-432-6693	Infrastructure Info
John Martin	City Auditor/Accountant	208-737-0844	Audit Requirements
Vonie Adams	City Clerk/Finance	208-432- 6693	ICDBG Requirements

Financial Profile

Financial Profile Information Provided
by Vonie Adams, City Clerk

Is the Grantee a:

☒ City

☐ County

If a sub-recipient, what type of organization?

☐ Water District

☐ Sewer District

☐ Homeowner's Assn.

☐ For-Profit Company

☐ Non-Profit Company

☐ Water Association

☐ Fire District

☐ Hospital District

☐ Other (Explain) _____

Since this is a sewer system project, only sections II, IV, and V are included
Section II. Sewer System

Sewer Treatment Method: Lagoon System

Do you have a pre-treatment system? Yes X No

Number of people served by the system	<u>220</u>
Number of residential connections on the system	<u>78</u>
Number of commercial connections on the system	<u>24</u>
Number of industrial connections on the system	<u>0</u>
Number of new connections within the last year	<u>0</u>
Treatment System capacity (million gallons)	<u>13.1</u>
Sewer piping (linear feet)	<u>22,201 LF (4.2 miles)</u>
Number of lift stations	<u>0</u>
What are the current residential sewer rates?	<u>\$ 15.00</u>
When was the last rate increase?	<u>3/02, but will be raised to \$50.00 on 12/2/08</u>
How much were the rates increased?	<u>\$3.85 in March 2002</u>
Residential Connection Fee	<u>\$ 700</u>
Commercial Connection Fee	<u>\$ 700</u>
Industrial Connection Fee	<u>\$ 700</u>

Annual Sewer System Revenue	<u>\$ 16,598</u>
Current funds in reserve account	<u>\$ 10,000</u>
Current funds in capital improvement account	<u>\$ 0</u>
Current dollar amount owed by customers in arrears	<u>\$ 195</u>

Annual Sewer System Expenses	<u>\$ 16,050</u>
-------------------------------------	------------------

Value and Description of Assets:

Land	<u>\$ 10,000</u>
Buildings	<u>\$ 16,367</u>
Equipment	<u>\$ 153,399</u>
Other	<u>\$ 1,277,597</u>
Total Asset Value	<u>\$ 1,457,363</u>

Identify Outstanding Indebtedness:

Years Remaining	Annual Payment	Lender
8	6,100	USDA
8	4,650	USDA
9	2,424	DEQ
24	6,754	USDA

Section IV. Grantee Financial Summary (based on most current audit report)

Revenue

Taxes	\$ 37,166
Licenses and Permits	\$ 8,386
Intergovernmental	\$ 9,253
Charge for Services	\$ 46,478
Miscellaneous	\$ 5,528
Other: _____	\$ _____

Total Annual Revenue \$ 106,811

Expenses

Total Annual Expenditures \$ 86,094

Section V: Growth Management Planning

When was the last comprehensive plan last updated? n/a

Which of the following tools do you implement as land use measures and controls?

	<u>YES</u>	<u>NO</u>
Building Codes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historical Preservation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Conventional Zoning Ordinances	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Zoning Options:		
• Bonus or Incentive Zoning <i>Example: Allows for increased residential densities if developer will include affordable housing options.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Transfer of Development Rights <i>Example: Transfer development rights to areas where development is wanted and to restrict it in areas where it is not.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Planned Unit Development (PUD) <i>Example: Allows for creative and innovative design at same time creating amenities for public benefit (mixed use development).</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- Development Agreements ☐ ☒
Contract between municipality and developer. Municipality specifies what the developer may do and what they are required to do within project area.

Do you currently implement any of the following?

- Economic Development Plan ☐ ☒
- Development Impact Fees ☐ ☒
- Local Option Tax (resort) ☐ ☒
- Toll Roads ☐ ☒
- Distance Based Impact Fees ☐ ☒
- Tree City USA ☐ ☒

Community Demographic Profile

Applicant: City of Murtaugh

	INSIDE CITY LIMITS	% of pop.	OUTSIDE CITY LIMITS	Combined Project Area Profile
TOTAL POPULATION BENEFITED (if different from city population in census)	139		75	214
Total Male	75	54%	40	115
Total Female	64	46%	35	99
Total White	126	90.6%	68	194
Percent of White Population	90.6%	90.6%	90.6%	90.6%
MINORITY POPULATION				
Black/African American	0	0.0%	0	0
American Indian/Native Alaskan	1	0.72%	0.5	2
Asian	0	0.0%	0	0
Native Hawaiian or Pacific Islander	0	0.0%	0	0
American Indian/Alaskan Native and White	2	1.44%	1.1	3
Asian and White	0	0.0%	0	0
Black/African American and White	0	0.0%	0	0
American Indian/Alaskan Native and Black/African American	0	0.0%	0	0
Other Multi Racial	1	0.7%	0.54	2
Hispanic	9	6.5%	4.86	14
TOTAL MINORITY	13	18.0%	7.01	20
Percent of Population	9.4%		9.4%	9.4%
SENIOR CITIZENS				
Total Persons 65 Years and Over	25	18.0%	13.49	38.49
Percent of Population	18.0%		18.0%	18.0%
DISABILITY STATUS				
Civilian Noninstitutionalized Population 16 to 64	86	61.9%	46.4	132
Percent with a Work Disability	18.6%	18.6%	18.6%	18.6%
Civilian Noninstitutionalized Population 65 Years and Over	27	19.4%	14.57	41.57
Percent with a Disability	55.6%	55.6%	55.6%	55.6%
FEMALE HEAD OF HOUSEHOLD				
Total Households	49	6.1%	26	75
Female Householder, No Husband Present	3		1.59	4.59
Percent of Households	6.1%		6.1%	6.1%

The Census documented 49 households inside City limits -- The City documented 26 occupied households in project area outside City limits. The profile numbers for "Outside City Limits" were estimated using the percentages in the community profile census-based data - then applying those same percentages to the households outside city limits within the project area.

Review and Ranking Criteria

I. PROGRAM IMPACT

A through D: as noted in application handbook, the information for these criteria is based on the budget form – Page 13.

E. Eligible Activity Priority Ranking:

Eligible Activity	Points Possible	Percentage of ICDBG Budget Spent on Activity	Staff Points Awarded
Acquisition of Real Property	100		
Acq. Real Property for Housing Projects	50		
Public Facilities & Improvements Health/Safety Related	100	34%	
Public Facilities & Improvements Housing Related	75		
Public Facilities & Improvements Social Service Related	50		
<u>Engineering - Architectural</u>	100	53%	
Code Enforcement	50		
Clearance and Demolition	10		
Removal of Architectural Barriers	50		
Rental Income Payments	0		
Disposition Property	10		
Public Services	0		
Completion of Urban Renewal Projects	0		
Relocation Payments	25		
Planning Activities	0		
Administration Activities (includes LEGAL)	100	13%	
Grants to Nonprofit Community Orgs.	0		
Grants to Nonprofit Orgs for Housing Project	75		
Energy Planning	0		
Housing Rehabilitation	75		
TOTAL POINTS AWARDED TO PROJECT:			

II. NATIONAL OBJECTIVES

1. Low and Moderate Income Percentage Points:

As documented by a combination of census data and Income survey results provided in **EXHIBIT B**, the project area has **63% low to moderate income** persons.

2. Need and Impact

NEED

The City of Murtaugh is under a **CONSENT ORDER** from the Idaho Department of Environmental Quality and is being mandated to complete this project. Documentation of **Critical Need** is found in the following exhibits:

- Consent Order / Compliance Agreement - **EXHIBIT I**
- Facility Study Summary - **EXHIBIT N**
- Letter from DEQ - **EXHIBIT N**
- Letter from USDA RD - **EXHIBIT A**
- Engineer's Project Description - **EXHIBIT J**.

IMPACT

Benefits which low and moderate income persons (63% of residents are low to moderate income) will receive from the project:

- The City will have a wastewater system in compliance with State regulations
- The project mandated by the consent order will be completed
- If this project receives ICDBG funding, it will help mitigate the project costs that must be passed on to the residents through user fees.
- DEQ would lift the ban on new sewer collector line extensions to the system, allowing people to move into the community and build new homes
- The City will be able to actively recruit and retain business and industry. Right now they can not do that because DEQ has placed a ban on new sewer collector line extensions. Everyone in the community benefits from a good business and industry base.

Ramifications if the project is not funded

- All building permits could be stopped with a moratorium issued by IDEQ
- Fines for violations
- DEQ could condemn the system, making it extremely difficult to buy or sell property since banks would not be willing to make loans on property in Murtaugh.
- Without grant funding to mitigate the cost of these improvements, rates would have to be increased even higher, and they are already being increased to a level that is going to be very difficult for the residents to deal with.

If the project comes in over budget, what components will be cut?

- The engineers have proposed the bare minimum needed for this project to bring the City into compliance with the consent order. They have allowed for inflation and contingency in construction items to ensure project bids will come in within budget. The only item that DEQ might allow the City to cut from the project would be the fencing.

If a component is cut, what will the grantee do to continue the improvement?

- The City decided if the fencing had to be cut from the construction contract they would purchase the materials and Council members would donate the labor to put up the fencing. This wouldn't save a lot, and it would be difficult for Council members to find time to do this.

What procedures will be developed to measure short and long-term permanent impacts of the project?

- The City's Municipal Wastewater Reuse Permit requires that they routinely measure influent and effluent flows, effluent quality, and groundwater quality from monitor wells surrounding the RI basins. The permit also requires that the City prepare and submit an annual report to IDEQ that includes an evaluation of the performance of the wastewater treatment facilities and recommended modifications, as necessary.

III. PROJECT CATEGORIES

Planning, Previous Actions and Schedule

1. Design Professional:

The City went through a formal RFP process for engineering. Procurement documentation is attached in **EXHIBIT M**. The City plans to have an executed engineering contract in place by the end of February.

2. Grant Administration:

The City went through a formal RFP process for grant administration, with procurement approved by IDC staff. Procurement documentation, including approval, is attached in **EXHIBIT F**. Additionally, the contract format was approved by IDC as well as USDA RD staff and has been executed. Copies of the contract and approvals are also included in this exhibit.

3. Plan/Studies:

A facility study completed by J-U-B Engineers, has received preliminary approval from DEQ, pending approval of the environmental information document. The engineers could not begin the EID until approval of a waiver from DEQ was received. That approval was received verbally on November 3rd of this year and final written approval is in process. This waiver allows the City

to do a project within the proposed budget rather than one that would be two or three times as costly. A summary of the facility plan is included in **EXHIBIT N**. Also in this exhibit is a letter from DEQ documenting completion and preliminary approval of the study.

The facility study covers items a through d as required: a) Surveyed the existing condition of the system/facility; b) Developed and screened alternatives to enable the system to meet future needs and growth; c) Selected a recommended alternative; and 4) Evaluated the potential impact of the project on the environment (prior to DEQ's final approval of the facility study, DEQ will also require their approval of an Environmental Information Document)

DEQ would not approve this study unless it did cover items a through d above.

4. Environmental Scoping:

The environmental scoping was completed by J-U-B Engineers, and is included in **EXHIBIT O**.

5. Agency Viability:

The facility study completed by J-U-B Engineers included a preliminary rate analysis, and the City will be required by USDA RD to obtain their review and approval of the rate structure. RD establishes their funding assistance based on a user rate that will enable the City to repay the loan.

The Financial profile worksheet was completed by the City Clerk and the City's auditor, and is included on **PAGES 16 - 18**.

6. Property Acquisition:

N/A, No property will be acquired for this project. The City owns all property an/or has all necessary easements needed for construction of all components.

7. Funding Commitments:

Please refer to **EXHIBIT A** for the following documentation of funding commitments:

- Letter from bond counsel, Mike Moore, stating that the City has lawfully passed a bond election and that the bonds, when issued, will be valid and binding.
- Letter from RD stating their ability and intent to award loan and grant funds in the amounts shown in this project budget.

8. Schedule:

The project schedule is included on **PAGE 15**. The project Engineers worked in conjunction with the grant administrator to determine the realistic schedule for construction related activities.

9. Administrative Capacity:

- a. Administrative capacity is provided under the Threshold Criteria, **PAGES 7-8**, with documentation in **EXHIBIT F**.
- b. The City has completed a Section 504 or ADA Self Evaluation and Transition Plan. It was submitted during the City's water project and is on file at IDC. Jeannine Bennet, former City Clerk was the coordinator at that time. She has retired recently. Once this project is funded a new coordinator will be appointed by the City Council.

What is the most current building code the applicant has adopted?

According to the City Attorney, Bill Hollifield, the most current building code adopted by the City is the 1997 edition of the Uniform Building Code, and all future amendments, modifications and revisions.

Are the Fair Housing Accessibility Standards a component of their building code?

☒ Yes ☐ No

10. Cost Analysis

The Detailed Cost analysis sheet is completed in the general application and can be found on **PAGE 14**. Additionally, detailed cost estimates are provided by the project Engineer in **EXHIBIT L**.

Certifications

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of the City of Murtaugh and we will comply with the following laws and regulations if this application is approved and selected for funding.

- National Environmental Policy Act of 1969
- Civil Rights Act of 1964 Pub.L 88-352
- Civil Rights Act of 1968 Pub.L 90-284
- Age Discrimination Act of 1975
- Rehabilitation Act of 1973, Section 504
- Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24)
- Housing and Community Development Act of 1974, as amended Pub.L 93-383
- Davis-Bacon Act (40 USC 276a - 276a-5)
- Historic Preservation Act
- OMB Circular A-87, and ensure that subrecipient complies with A-110 and A-122
- Section 106 of the Housing and Urban Recovery Act of 1983 certifying to:
 - Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce & Labor's anti-displacement and relocation assistance plan;
 - Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;
 - Provide opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a) of the Act, as amended);
 - Not use assessments or fees to recover the capital costs of ICDBG funded public improvements from low and moderate income owner occupants;
 - Abide by all state and federal rules and regulations related to the implementation and management of federal grants;
 - Assess and implement an Accessibility Plan for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, as amended;
 - Adopt and implement an Excessive Force Policy;
 - Prohibition of Use of Assistance for Employment Relocation, Section 588 of the Disability Housing and work Responsibility Act of 1998 Pub.L 105-276.
 - Anti-Lobbying Certification: No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Signed by Chief Elected Official

Dee Hunsaker, Mayor
Typed Name

November 21, 2008
Date

EXHIBITS

- A. Match Documentation**
 - Letter from USDA RD documenting intent to award grant and loan funds
 - Letter from Bond Counsel, confirming lawfully passed bond election
- B. Income Survey Documentation**
- C. Citizen Participation Plan and Details of Public Involvement Process**
- D. Public Hearing Documentation**
- E. Authorizing Resolution**
- F. Administrative Services and Procurement**
- G. Maps and Preliminary Drawings**
- H. County Profile**
- I. Consent Order / Compliance Agreement**
- J. Engineer's Detailed Project Description**
- K. Letter of Intent and ICL Response**
- L. Engineer's Detailed Cost Estimates**
- M. Engineering Procurement**
- N. Facility Study Summary and Preliminary Approval**
- O. Environmental Scoping**